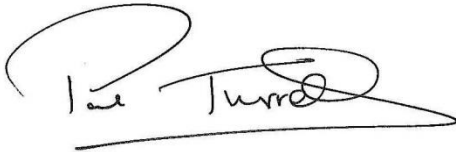


23 February 2022

Dear Councillor

**SUMMONS TO A MEETING OF THE FULL COUNCIL**

I hereby summon you to attend the meeting of the Council to be held on **Thursday 3 March, 2022 at 7.30pm at the Council Chamber, Station Road, Addlestone.**



PAUL TURRELL  
Chief Executive  
**01932 425500**  
Email: [paul.turrell@runnymede.gov.uk](mailto:paul.turrell@runnymede.gov.uk)

**A G E N D A**

1. **Mayor's Announcements**
2. **Minutes**

To approve and sign, as a correct record, the Minutes of the Meetings of Council held on 26 January, 2022 and 10 February, 2022, as circulated by e-mail on 23 February, 2022.

3. **Apologies for Absence**
4. **Declarations of Interest**

If Members have an interest in an item, please record the interest on the form circulated with this Agenda and email it to the Democratic Services Manager by 5pm on the day of the meeting. Members are advised to contact the Corporate Head of Law and Governance prior to the meeting if they wish to seek advice on a potential interest.

5. **Speaking or Questions from Members of the Public under Standing Order 12**

Any Questions received will be circulated separately with this Summons.

6. **Petitions**

To receive any petitions from Members of the Council under Standing Order No 19.

7. **Questions from Members of the Council under Standing Order 13**

**Question from Councillor S. Whyte to the Leader of the Council:**

*'With the lifting of Covid safety restrictions across the country, what measures are Runnymede Borough Council putting in place to protect our more vulnerable residents, such as those who are immunosuppressed, as they will no longer be able to rely on those with Covid symptoms to self isolate?'*

**Question from Councillor Burton to the Leader of the Council:**

*'At the July 15<sup>th</sup> 2021 Full Council the following motion was passed regarding the SCHOOL TRANSPORT SERVICE:*

*"To review both the need for the service and also the other projects and priorities to support children and young people within the borough, in order to ensure the current subsidy agreed for the service is spent in the most appropriate way."*

*"That in support of families who used the previous school transport service, funding for contributions to public transport costs be made, with a maximum budget of £58,500."*

*And*

*That to support families within the borough impacted by the Covid pandemic, a grant of £2,500 is awarded to each secondary school, totalling £12,500, with officers working with the schools to create a hardship grant scheme for the academic year 2021/2022."*

*What progress has been achieved to date on these three actions? '*

8. **Recommendation from Corporate Management Committee 20 January 2022 – Preliminary Selection of Mayor**

*To consider the following Minute and recommendation from Corporate Management Committee held on 20 January 2022. The full agenda report was circulated with the agenda for that Committee and is available on the website.*

The Committee considered candidates for the office of Mayor for the Municipal Year 2022/23 in accordance with Standing Order 7 of the Council's Constitution.

The Government in April 2020 had enacted regulations which allowed the continuation in office of any Mayor who had been appointed to office in May 2019. Former Councillor P Sohi, who had been appointed as Mayor in May 2019 and was scheduled to leave office in May 2020 had agreed to remain in office to assist the Council and avoid the need to hold an Annual Meeting to appoint a new Mayor at a time when the country was in lockdown. In October 2020, when the use of remote meeting technology had been developed, former Councillor Sohi had resigned from office of Mayor. Councillor Elaine Gill had been appointed by Full Council as Mayor until May 2021 and Councillor Margaret Harnden had been appointed to the office of Deputy Mayor for the same period.

Councillors Gill and Harnden had been nominated as Mayor and Deputy Mayor in May 2020 but due to the Covid pandemic had been unable to take up those offices. Members had indicated prior to the Full Council meeting in October 2020 that they would support the nomination of Councillors Gill and Harnden for the offices of Mayor and Deputy Mayor for the Municipal Year 2021/22 in acknowledgement of the fact that due to the impact of coronavirus they were unable to be appointed to those roles in May 2020.

At the Annual Meeting of the Council on 19 May 2021, Councillor Gill had been elected Mayor of Runnymede for the Municipal Year 2021/22 and Councillor Harnden had been appointed Deputy Mayor for the Municipal Year 2021/22. The Committee noted that it was the normal custom of the Council for the Deputy Mayor in one Municipal Year to become the Mayor in the next Municipal Year. Accordingly, the Committee nominated Councillor Margaret Harnden for the office of Mayor for the Municipal Year 2022/23.

**Recommend to Full Council on 3 March 2022 that –**

**Councillor Margaret Harnden be nominated for the office of Mayor for the Municipal Year 2022/23.**

**9. Preliminary Consideration of Deputy Mayoral Selection**

In accordance with Standing Order 7, Council is asked to consider candidates for the office of Deputy Mayor for 2022/23.

If there is more than one nomination, the selection of Deputy Mayor will be conducted by secret ballot. In the event of an equality of votes on the nomination, the Mayor would exercise a casting or second vote.

The nominee will be put forward as a candidate for the office of Deputy Mayor at the Annual Council meeting on 18 May 2022 providing that they are still a Member of the Council.

**(To resolve)**

**Background Papers**

**None**

**10. Recommendations from Corporate Management Committee – 24 February, 2022**

To consider the recommendations on the matters listed below from the Corporate Management Committee held on 24 February, 2022. As this summons has been published prior to that meeting, the recommendations will be included on the Supplementary Summons which will be circulated in due course. The full Agenda reports and appendices associated with these recommendations were circulated to all Members with the Agenda for that Committee meeting and are available on the website.

- a) **Members' Allowances – Recommendations of the Independent Remuneration Panel**
- b) **Council Tax Support Scheme 2022/23**
- c) **Annual Pay Policy Statement 2022/23**
- d) **Delivery Model for Future Grounds Maintenance Operations**

**11. Notices of Motion from Members of the Council under Standing Order 15**

To consider any Motions registered under Standing Order 15

**12. Minority Group Priority Business**

To consider any item of Minority Group Priority business registered under Standing Order 23. Any item of such business will be circulated separately with this Summons.

**13. Press and Public to be Excluded by Resolution**

To consider any items so resolved at the meeting.